



PROPERTY MANAGEMENT EXPERTSSM

"Property Management is Our Only Business"

Date: _____

Insurance Agent Name

Insurance Company

Address

City, State, Zip Code

RE: Adding Property Management Experts as Additionally Insured

Policy # _____

Dear Insurance Agent:

Please accept this letter as official request to add **Property Management Experts (PME)** as additionally insured for my property located at _____

Please mail a copy of the policy to Property Management Experts (PME)
200 West Harding Way Stockton CA 95204 or FAX to 209-465-1400 .

PME manages the above-mentioned property for me. I understand that, as additionally insured PME will receive all updates and renewals regarding my policy.

If you have any questions, please contact _____ at 209-465-5000
Ext. ____.

Sincerely,

Owner Name

Policy Holder

Rev 10/99